

Being a good peer reviewer:

DOs



DON'Ts

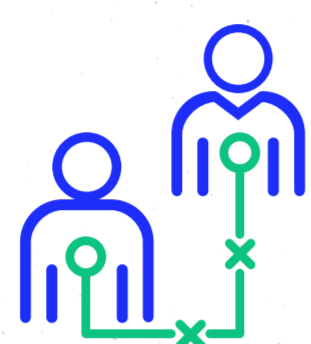
Visit our [Peer Review Toolkit](#)

DO



Accept or decline in a timely manner & suggest an alternative reviewer if you decline

DO



Consider potential competing interests before accepting

DO



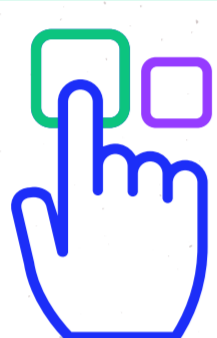
Be specific & support your comments with evidence

DO



Be polite, constructive & professional when writing comments

DO



Differentiate between essential & optional feedback

DO



Raise any ethical concerns about the manuscript with the editor

DO



Submit the review by the deadline

DO

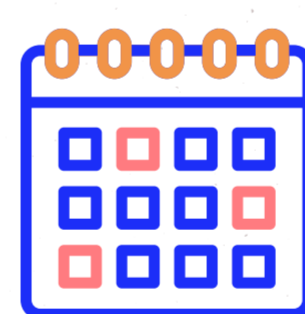


Consider opting in for the publication of your review

DOs

DON'Ts

DON'T



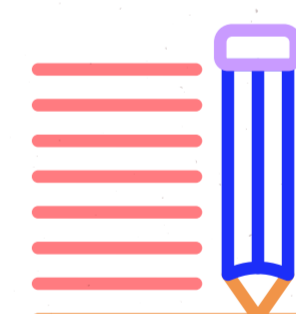
Agree to review when you don't have time or matching expertise

DON'T



Write derogatory or unsupported comments

DON'T



Request additional work out of the scope of the study

DON'T



Request superfluous citations to your own work

DON'T



Breach the confidentiality of the review process

DON'T

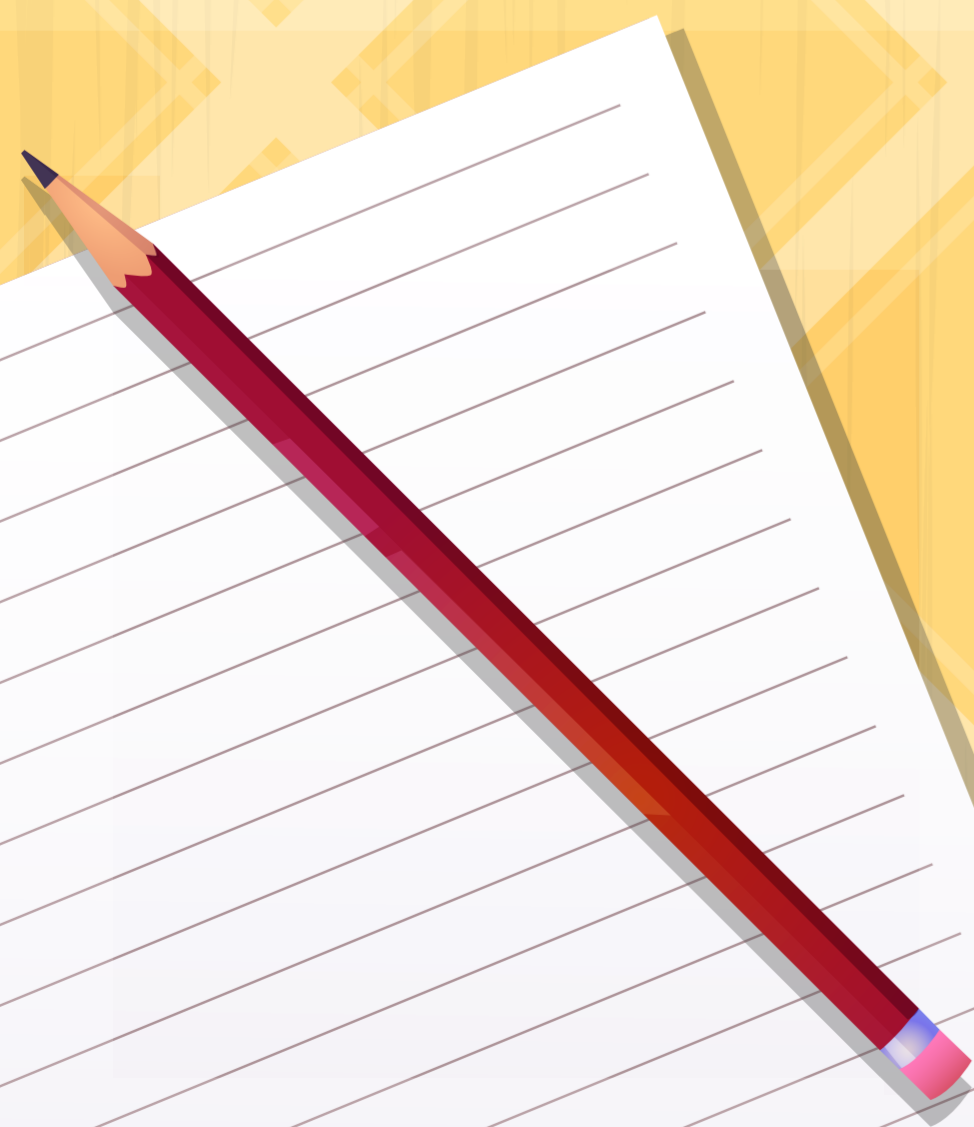


Take advantage of any information obtained during the review process

DON'T



Include others in the review without notifying the editor or giving credit



For more information, visit www.ease.org.uk

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